

**Russell County Historical Commission
Fall Festival at the Fort
October 12th, 2019**

VENDOR CONTRACT & REGISTRATION FORM
historicftmitchell@att.net or Facebook @Historical Fort Mitchell
334- 855- 1406 or 706- 577- 3327 or 334-560-2358

NO BOOTH SPACE WILL BE RESERVED WITHOUT FULL PAYMENT

CONTACT INFO

Firm Name: _____

Contact Person: _____

Product/Service Exhibited: _____

Address: _____ City: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

VENDOR FEES: FOOD & AMUSEMENTS -- \$50.00 ALL OTHERS -- \$20.00
ADDITIONAL FEE OF \$10.00 IF ELECTRICITY REQUIRED.

RESERVATION

I understand that booth space will be reserved on a first-come, first-paid basis. We will require the following:

- Rental fees must be paid in advance.
- Vendors are responsible for tables, chairs, extension cords, tent, and booth clean up.
- If cancelling, a two-week notice is required for full refund.
- Rental fee is non-refundable due to weather conditions.
- Booth set up is only available on October 12, 2019 between 7:00-8:45 AM EDT.

I fully understand that The Russell County Historical Commission is hereby authorized to reserve booth space for our use at the **Fall Festival at The Fort** to be held on Saturday, October 12th, 2019 in Ft. Mitchell, AL. It is understood and agreed that all space will be assigned on a first-come, first-paid, basis. The Russell County Historical Commission reserves the right to decline any application, disallow any exhibit, which is not in keeping with the character of Fall Festival at The Fort, to assign exhibitors to the best alternate space and to make reasonable shifts in location for the benefit of the exhibitor or the betterment of Fall Festival at The Fort. I also understand that no vendor is allowed to sell any items/food/drinks that have not been preapproved by the Russell County Historical Commission. I also understand that any vendor who is caught selling anything without prior approval by the Russell County Historical Commission will be asked to pack up and leave the premises immediately. This Contract must be properly executed, and full payment received no later than October 8, 2019 to:

**Russell County Historical Commission
Attn: Dell McLendon
P.O. Box 3411
Phenix City, AL 36868**

Authorized Signature: _____ Date: _____

Internal Use Only: Amount Paid: _____ Booth # _____ Electricity _____

Type of Payment: Check # _____ Money Order# _____ Cash

Type of Booth: Regular Vendor Food Vendor Amusements Quilt Show Vendor